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Chief Deputy

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Barbara L. Bair
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Application Information - Small Games of Chance License

Thank you for requesting a **York County Small Games of Chance License**. I am providing you with a copy of the *PA Small Games of Chance Law (Act 156 of 1988)*, which governs this activity, along with an application form for your organization to complete. License fees are:

Annual Small Games of Chance License	\$100.00
Special Raffle Permit (<i>requires annual license</i>)	\$25.00
Limited Occasion License (<i>not more than two drawings per calendar year</i>)	\$10.00

To prevent delays in receiving your small games of chance license, it is important that you carefully complete all applicable areas on your application and include the following information:

- A copy of your organization's bylaws.
- Proof of Non-profit status (IRS determination letter, PA Articles of Incorporation or Municipality Letter)
- Name, address and date of birth (or SS#) of each officer as recorded in the bylaws.
- Your application, signed by the President or Secretary, or your organization may attach a resolution that grants authority to an individual to act as your small games of chance license representative.
- Notarize your application.
- Copy of Lease Agreement.
- Attach your check made payable to "York County Treasurer"

The normal processing time for an application is approximately 10 to 14 business days. If you have any questions regarding the completion of your application, please contact the small games of chance license coordinator, **Tiffany White**, at 771-9224 or you may e-mail her at tcwhite@york-county.org. My staff and I look forward to working with your organization.

Sincerely yours,

Barbara L. Bair
Treasurer

BLB/frt
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